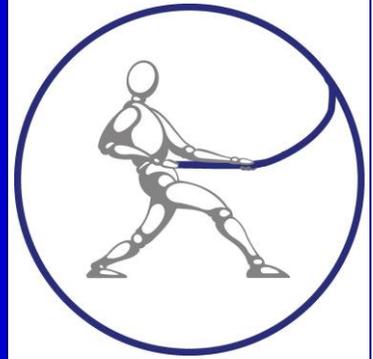


Taylor'd Ergonomics Incorporated

return-to- work workshop

www.taylordergo.com



Course length:
8 hours

What will you learn?

Participants will learn to use a physical demands description (aka PDA) and a doctor's note or Functional Abilities Form (FAF) to evaluate the match between a specific worker and a specific job and propose appropriate return-to-work action.

You will learn to:

- Identify when and where **physical demands descriptions** should be used, and how to interpret and extract the relevant information, including discriminating between "essential" and non-essential duties
- Interpret the WSIB's "**Functional Abilities Form**" and other return-to-work documents, including specific terminology
- Describe the **importance of early and safe return to work** (return to health)
- **Communicate** with Health Care Providers when necessary, in order to clarify ambiguous work restrictions.
- **Evaluate** the match between the restricted worker and several jobs using case study examples
- Develop **accommodations** in order to modify a job to meet a worker's capabilities
- Write a concise demands-abilities evaluation **report and return-to-work plan**
- Identify when and how to **get help** from an ergonomist or other professional

What do participants get?

- Detailed course manual, including template forms
- Lunch and refreshments

What is the cost?

Open enrolment fee: **\$350** + hst, per person.

(We strive to provide training that is accessible to all. Please let us know how we can help. We welcome service animals and support persons required to assist those with a disability, at no extra charge.)

On-site cost: \$2150 + hst + materials (\$45/person, not including lunch/refreshments) + mileage/accommodation expenses.

Course customisation and post-course ergonomist support are also available at an additional cost. For a detailed quote, please contact us at 519 623 7733.

Who should attend?

- Members of the JHSC
- Members of the Modified Work Committee
- Supervisors
- Human resources professionals
- Health and safety professionals
- Ergo team members
- Kinesiology co-op students
- Ergonomists needing refresher training (course is taught by a Canadian Certified Ergonomist!)

How do I register?

Fax this form, with a purchase order number, to 519 623 9164, or **mail this form with a cheque**, to the address shown at the bottom of this page. Register and pay **online** at www.taylordergo.com. Your registration will be confirmed by email. Cancellations made within one week of the workshop will be subject to a \$100 charge. However, we welcome substitutions at any time, at no extra charge.

Please register me/us for the session in Cambridge on:

April 15, 2015

Name(s):

Company:

Address:

Phone: _____

Email: _____

Purchase order #

Our HST# is 89765 6377.

What distinguishes our training?

Key features that are common to all of our workshops:

- We let you know **what to expect in advance**. You will receive a confirmation letter telling you how to prepare for the workshop, and what to expect.
- Our energetic **course facilitators** are all ergonomists with training and experience in instructional techniques, who are genuinely interested in your learning.
- Our **objectives** are clear. At the beginning of each section, we tell you what you will be learning in that section.
- We **simplify** and make the material as user-friendly as possible!
- People really *learn* in our training, because we are committed to **skill-based training** based on adult learning principles.
- Quick references** ensure that key information is readily available after the training. We provide easy-to-use guides and checklists.
- Case studies allow **real-life application** of the course material.
- Our courses are **competency-based**, ensuring value for your investment. Certificates are available to those who complete the workshop quiz. (Letters to confirm attendance are issued to those who "audit" the course.)
- We **limit enrolment** to 12 people, to ensure lots of individual attention and ample opportunities for participation.